



# **FORWARD PLAN**

**20 February 2017 - 25 June 2017**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
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YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 06/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Flood Resilience Grant Scheme Review

**Description:** Purpose of Report: The Flood Resilience Grant Scheme Review report provides an update on the delivery and uptake of the Flood Resilience Grant which has been administered by City of York Council in response to the Boxing Day 2015 floods. The report makes further recommendations on the close down of the scheme.

The Executive Member is asked to: Review the performance of the Flood Resilience Grant Scheme and consider the recommended approach to the closure of the scheme in City of York Council.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** The Flood Resilience Grant scheme has been regularly and widely communicated across a range of events and media. DCLG have been consulted to agree the recommended arrangements for the closure of the scheme.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 06/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Awarding the York Community Recycling Fund

**Description:** Purpose of Report: To provide information on the number of applications received for the community recycling fund and detail those that we wish to award the fund to.

The Executive Member is asked to: Approve the applicants who will receive the award.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Rachel Stewart, Street Environment Officer

rachel.stewart@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Awarding the York Community Recycling Fund

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 06/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of Recycling Bring Banks

**Description:** Purpose of Report: To present the options available to take forward for consultation on the future provision of recycling bring banks.

Executive Member is asked to: Approve the method and scope of formal consultation.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Russell Stone

russell.stone@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Highways Digital Survey Proposals

**Description:** Purpose of Report: To give an overview of possibilities to improve our highway inspection, work identification and works realisation through the adoption of a remote survey and highway asset management system. A preferred product and route to procurement will be detailed in the report.

The Executive Member is asked to consider the possibilities detailed in the report and comment on its aims and approach and endorse the route to procurement that has been identified.

This item was deferred from 8 September to 8 December 2016 and then 9 February 2017 as the initial scope of the survey had been expanded and needed further analysis before a report could be presented. It has now been deferred to the decision session on 9 March 2017, as the relevant information is still being collated and discussions taking place. Unfortunately the proposals will not be ready in time for the reporting deadlines in respect of the 9 February 2017 decision session.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy and Place Capital Programme - 2017/18 Budget Report

**Description:** Purpose of Report: to set out the proposed 2017/18 programme of works to be delivered using the Economy and Place Capital Programme budget.

The Executive Member is asked to approve the proposed programme of schemes to be delivered in 2017/18.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 09/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way – Proposed Diversion of Public Bridleway Metcalf Lane to Meadlands, Derwenthorpe, Osbaldwick (part)

**Description:** Purpose of Report: to gain authorisation to make a Diversion Order under section 257 of the Town and Country Planning Act 1990 to divert the northern section of a public bridleway running between Metcalf Lane and Meadlands, Derwenthorpe, Osbaldwick, York, to enable Phase 4 of the Derwenthorpe development to take place.

The Executive Member is asked to give authorisation to make the order necessary to divert the above path.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Alison Newbould

alison.newbould@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

Pre-Order consultation with Prescribed Bodies and others with an interest in the proposal (ie local user groups, Parish Council, Ward Councillors and utility companies has been carried out. Statutory consultation (4 weeks) will be carried out if authorisation is given to make the Order.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 13/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: To present an application to list The Deramore Arms Public House, Heslington, as an asset of community value.

The Executive Member is asked to make a decision on whether the Deramore Arms should be added to the list of assets of Community Value.

**Wards Affected:** Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 13/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Haxby Library

**Description:** Purpose of Report: to provide an update on plans for Haxby Library.

The Executive Member will be asked to approve the plan.

**Wards Affected:** Haxby & Wigginton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Children, Education and Communities

**Contact Details:**

Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)

andrew.laslett@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** By email to the report author.

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 13/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** An Approved Trader Scheme

**Description:** Purpose of Report: the report recommends the strengthening of the partnership between City of York Council and Age UK and support for their Home Service Directory and a partnership with Checkatrade to form a new Trading Standards Approved scheme for local traders in the York area. The aim of the partnerships is to produce enhanced directories of reliable, legally compliant and customer-focused tradespersons, approved by City of York Council Trading Standards, to protect all of York's consumers (residents, businesses and visitors).

The Executive Member is asked to note the contents of the report, strengthen the partnership with Age UK and agree a new partnership between City of York Council Trading Standards (Part of Public Protection) and Checkatrade.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Director of Economy and Place

**Contact Details:** Mike Southcombe

mike.southcombe@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Consultation will take place by phone and will involve consultees, Age UK, OCA, CAB, other trading standards authorities.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** City of York Safeguarding Children Board Annual Report 2015/16

**Description:** Purpose of Report: The Annual Report is a statutory requirement of the safeguarding children board. It outlines the work of the board over the past year and highlights priority areas for the following year.

**Wards Affected:** Members will be asked to note the report.  
All Wards

**Report Writer:** Jon Stonehouse      **Deadline for Report:** 06/03/17  
**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Director of Children, Education and Communities  
**Contact Details:** Jon Stonehouse, Director of Children, Education and Communities

jon.stonehouse@york.gov.uk

### Implications

**Level of Risk:**      **Reason Key:**

**Making Representations:** By email to the report author.

**Process:** The Annual Report was produced with contributions from CYSCB partners.  
Consultees: CYSCB board members

**Consultees:**

**Background Documents:** City of York Safeguarding Children Board Annual Report 2015/16

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Shareholder Committee – Appointment of Replacement Representative

**Description:** Purpose of Report: To present a request to appoint a replacement CYC representative on the Council's new Shareholder Committee, a Committee of the Executive.

Executive is asked to: Approve the appointment of a replacement representative on the Council's Shareholder Committee.

**Wards Affected:** All Wards

**Report Writer:** Andrew Docherty **Deadline for Report:** 06/03/17

**Lead Member:** Councillor David Carr

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Andrew Docherty, Assistant Director - Legal & Governance

andrew.docherty@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Shareholder Committee – Appointment of Replacement Representative

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Additional Primary School Places for Micklegate

**Description:** Purpose of Report: This paper provides the Executive with an update on the plans to add additional school places to Scarcroft Primary School after their decision to approve the use of basic need funding to remodel the interior of the school. It was agreed that after a thorough feasibility study the Executive would receive a further paper outlining the options to address the school's lack of outdoor space. This feasibility study, including a period of public consultation has taken place and this paper will provide information about the options explored and will seek permission to release basic need funding to the South Bank Multi Academy Trust to remodel Scarcroft Primary School to allow it to provide 15 additional school places per year in to reception from September 2017.

The Executive will be asked to agree the preferred option to release basic need funding to Scarcroft Primary School to remodel the interior of the school and to add additional outdoor space by remodelling its car park, allowing space for a mini MUGA (Multi Use Games Area) to be built.

**Wards Affected:** Micklegate Ward

**Report Writer:** Mark Ellis, Maxine Squire      **Deadline for Report:** 06/03/17

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Maxine Squire, Assistant Director, Education and Skills, Mark Ellis  
Tel: 1904 553007,  
maxine.squire@york.gov.uk, mark.ellis@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or

greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** By email to the report authors

**Process:** A public consultation process has taken place. A public meeting was held at Millthorpe School.

**Consultees:** Parents and prospective parents of Scarcroft Primary, residents of Micklegate Ward, Friends of Scarcroft Green.

**Background Documents:** Additional Primary School Places for South Bank

**Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Delivering a OnePlanetCouncil

**Description:** Purpose of Report: To provide an update on how the council is working towards becoming a OnePlanetCouncil, including progress towards the new OnePlanetCouncil Policy, new OnePlanetCouncil Action Plan (Phase 1 and Phase 2) and delivery of the new Carbon and Resource Smart Management Plan.

Executive are asked to note the content of the report.

This item will no longer be considered by the Executive Member for Environment at his Decision Session on 28 November 2016. It will now be considered by Executive on 16 March 2017.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Martin Grainger, Head of Strategic Planning

martin.grainger@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact report author.

**Process:** Please contact report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Play Provision Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the final report arising from the Play Provision Scrutiny Review.

The Executive are asked to approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr      **Deadline for Report:** 03/03/17

**Lead Member:** Councillor Denise Craghill

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Play Provision Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Ward Funding Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the Final Report arising from the Ward Funding Scrutiny Review.

The Executive are asked to approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr      **Deadline for Report:** 03/03/17

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Ward Funding Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Strategic Partnership Opportunities with the Homes and Communities Agency (HCA)

**Description:** Purpose of Report: To consider opportunities for closer working with the HCA to deliver the City's Housing needs.

Members are asked to consider the options for a strategic partnership and agree officer recommendations.

**Wards Affected:** All Wards

**Report Writer:** Tracey Carter      **Deadline for Report:** 06/03/17

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Economy and Place

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Strategic Partnership opportunities with the Homes and Communities Agency (HCA)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Update on the Re-Provision of the Ordnance Lane Temporary Homeless Accommodation

**Description:** Purpose of Report: To update the Executive on the proposals for the re-provision of the temporary homelessness accommodation at Ordnance Lane, York.

Members are asked to note the contents of the report and agree/refuse the recommendations

**Wards Affected:** All Wards

**Report Writer:** Paul Landais-Stamp      **Deadline for Report:** 06/03/17

**Lead Member:** Councillor David Carr

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Paul Landais-Stamp, Housing Strategy Manager

paul.landais-stamp@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Update on the re-provision of the Ordnance Lane Temporary Homeless

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Oakhaven Extra Care Facility: Appointment of Preferred Bidder

**Description:** Purpose of Report: To seek Member agreement to appointment the preferred bidder for the provision of an Extra Care facility at Oakhaven in Acomb.

Due to delays in agreeing the preferred procurement route this item has been deferred. Subject to receipt of satisfactory bids, officers should be in a position to recommend a preferred bidder to the Executive on 16 March 2017.

**Wards Affected:** Holgate Ward

**Report Writer:** Roy Wallington **Deadline for Report:** 06/03/17

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Potential providers and key stakeholders have been extensively engaged in examination of the proposals for an Extra Care facility at Oakhaven and the results of this engagement have helped to inform the selection of a preferred bidder to delivery this scheme. Furthermore, the Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

### Consultees:

**Background Documents:** Oakhaven Extra Care facility: appointment of preferred bidder.

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Community Stadium and Leisure Facilities Report - Yearsley Pool Review

**Description:** The main purpose of the report will be to provide the Executive with the findings and recommendations following the conclusion of the Yearsley Review. The report will also update the Executive on the progress of the wider Community Stadium and Leisure Facilities Project since the last report brought to Executive in December 2016.

The Executive will be asked to agree the long-term management arrangements for Yearsley Pool following the opening of the new leisure facility at the Stadium Monks Cross site.

Please note that this item (previously entitled Yearsley Pool Review) was called-in for pre-decision scrutiny and considered by the Corporate & Scrutiny Management Policy & Scrutiny (Calling In) Committee at a meeting on 31 January 2017.

**Wards Affected:** All Wards

**Report Writer:** Andrew Laslett      **Deadline for Report:** 02/03/17

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Andrew Laslett, Head of Strategic Services (Leisure & Community Centres), andrew.laslett@york.gov.uk

### Implications

**Level of Risk:**      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** By email to the report author.

**Process:** Consultation has taken place in relation to the leisure procurement and the future of Yearsley pool over the last 12 months with a wide range of stakeholders.

**Consultees:**

- Yearsley Pool Action Group
- Aquatic clubs
- Nestle
- York St John University
- Others

**Background Documents:** Yearsley Pool Review

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Burnholme Care Home: the appointment of a preferred bidder, the sale of land to facilitate the development and agreement to management arrangements for the Community & Library facilities

**Description:** Purpose of Report: for Members to receive details of the appointment of the preferred bidder for the construction and provision of Care Home services on the Burnholme site in Heworth ward and for Members to agree to the sale of the land associate with this appointment. Members will also be asked to agree to management arrangements for the Community & Library facilities.

The Executive is asked to (1), receive details of the appointment of the preferred bidder for the construction and provision of Care Home services on the Burnholme site in Heworth ward; (2) to agree to the sale of the land associate with this appointment; and (3) agree the management arrangements for the Community & Library facilities.

**Wards Affected:** Heworth Ward; Heworth Without Ward; Osbaldwick and Derwent Ward

**Report Writer:** Roy Wallington **Deadline for Report:** 06/03/17

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Roy Wallington, Programme Manager Older Peoples Accommodation  
roy.wallington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Residents and relevant stakeholders.  
The providers of care home services.  
Department for Education.

**Process:** Potential providers and key stakeholders have been extensively engaged in examination of the proposals for a Care Home at Burnholme and the results of this engagement have helped to inform the selection of a preferred bidder to delivery this scheme.

The selection of the preferred bidder has been made via a compliant public procurement process.

Furthermore, the Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

**Consultees:**

**Background Documents:** Burnholme Care Home: the appointment of a preferred bidder and the sale of land to facilitate the development.

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Development of the Guildhall Complex

**Description:** Purpose of report: to secure Executive approval of the proposals to develop the Guildhall complex. The delivery of a comprehensive scheme of refurbishment and part redevelopment will facilitate: ongoing council use as agreed; the creation of a business club and serviced office venue with an associated cafe, and an independent riverside restaurant unit.

Members will be asked to approve the delivery of the scheme and recommend, for Full Council decision, the necessary financial commitment.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter, **Deadline for Report:** 06/03/17  
David Warburton

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer and Corporate Services, Director of Economy and Place

**Contact Details:** David Warburton

david.warburton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author.

**Process:** Residents Festival 30/31 Jan 2016.  
Planning / Conservation / Historic England pre-application advice Jan – July 2016  
Conservation Area Advisory Panel presentation 7 June  
Public exhibition / consultation 8/9/10 June  
CSMC pre-decision scrutiny 13 June  
Planning LBC applications exhibited September 2016  
Member presentation pre Full Council – 20 October 2016

**Consultees:**

**Background Documents:** Development of the Guildhall complex

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 28/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Children's, Education and Communities - Schools Maintenance Capital Programme 2016/17 - 2020/21

**Description:** Purpose of Report: This paper provides a summary of the Children, Education and Communities Capital Programme including proposals for allocation of 2017/18 Maintenance Programme.

The Executive Member will be asked to note and comment on the overall capital programme for Children, Education and Communities, and approve the individual schemes within the 2017/18 Maintenance Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Mike Barugh, Principal Accountant

mike.barugh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 10/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Improving York's Parks and Gardens

**Description:** Purpose of Report: This report provides an overview of work to improve York's parks and gardens. It covers:

- The work of the Council's Environmental Community Officers in supporting community schemes
- Use of the £50k fund to support local environmental projects approved in May 2016
- Progress with the allocation of Section 106 funds following the introduction of new monitoring arrangements for Open Space Section 106 Funds in January 2016

The Executive Member will be asked to approve the plans and agree updated priorities for future use of funding.

This item was originally scheduled for the Executive Member for Culture, Leisure & Tourism Decision Session on 21 November 2016. It was subsequently deferred and has now been further deferred to the meeting on 10 April 2017 to allow time to evaluate proposals received from the voluntary sector.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Strensall Road Petition for Speed Limit Reduction

**Description:** Purpose of Report: To present and acknowledge receipt of the above petition requesting consideration of a reduction in the speed limit on Strensall Road.

The Executive Member is asked to acknowledge receipt of the petition and consider officer recommendations.

**Wards Affected:** Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Speed Management 16-17 - Experimental Traffic Orders, Speed Limits Copmanthorpe, Dunnington, Hopgrove and Murton

**Description:** Purpose of Report: to implement experimental traffic orders to determine the impact of moving 30 speed limits closer to the village at Copmanthorpe (Tadcaster Road), Dunnington (Common Lane), Hopgrove (Hopgrove Lane South) and Murton (Murton Way).

The Executive Member is asked to approve the use of experimental traffic orders at these locations.

**Wards Affected:** Copmanthorpe; Huntington & New Earswick Ward; Osbaldwick and Derwent Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service  
catherine.higgins@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Consultation has taken place with Ward Members, Parish Councils plus North Yorkshire Police.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Claremont Terrace Waiting Restrictions Petition

**Description:** Purpose of Report: To present and acknowledge receipt of a petition requesting waiting restrictions in the back lane of Claremont Terrace behind the Clarence Street properties.

The Executive Member is asked to acknowledge receipt of the petition and consider officer recommendations.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Please contact the report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 24/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Community Safety Plan 2017/2020

**Description:** Purpose of Report: To present the Community Safety Strategy 2017 – 2020

The Executive Member is asked to commit to City of York Council contributing to the delivery of this multi-agency (i) Safer York Partnership Plan and; (ii) Partnership Plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Jane Mowat, Director

jane.mowat@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Licensing Policy - Sex Establishments

**Description:** Purpose of Report: To seek final approval of Licensing Policy and conditions in relation the licensing of sex establishments.

The Executive is asked to give formal approval of a Licensing Policy and conditions relating to the licensing of sex establishments (sexual entertainment venues, sex shops and sex cinemas). The Policy is expected to be approved by Gambling, Licensing and Regulatory Committee on 6 February 2017.

**Wards Affected:** All Wards

**Report Writer:** Lesley Cooke      **Deadline for Report:** 13/04/17  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Director of Economy and Place  
**Contact Details:** Lesley Cooke  
lesley.cooke@york.gov.uk

### Implications

**Level of Risk:**      **Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Two consultations have taken place, the first sought the views of residents of York with regards to sexual entertainment venues, this took place between 24 June to 5 August 2015, the results of this consultation were taken into consideration when producing the proposed policy. A formal consultation on the proposed policy took place between the 8 September to 14 November 2016.

**Consultees:** Licence holders; North Yorkshire Police; Relevant Council departments; Ward Councillors; Parish Councils; York District Council; Groups who represent businesses in the CYC area, CAB, CVS, Churches Together in York, York LGBT, Survive, Independent Domestic Abuse Service; Older Person's Assembly, Older Citizens' Advocacy York, Older Person's Forum, Age UK York.

**Background Documents:** Licensing Policy - Sex Establishments

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Proposed Community Asset Transfer of Tang Hall Community Centre to the Trustees of Tang Hall Community Centre

**Description:** Purpose of report: The report seeks an Executive decision to a community asset transfer of Tang Hall Community Centre by way of a 30 year lease to the Trustees of Tang Hall Community Centre.

The Executive are asked to approve or reject the proposed community asset transfer.

**Wards Affected:** Heworth Ward

**Report Writer:** Tim Bradley **Deadline for Report:** 13/04/17

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Consultations with the trustees and management committee of Tang Hall Community Centre.

**Consultees:** Trustees, management committee and occupiers of Tang Hall Community Centre.

**Background Documents:** Proposed community asset transfer of Tang Hall Community Centre to the Trustees of Tang Hall Community Centre

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 15/05/17



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Adults Transport – Options and Approaches

**Description:** The Adults Transport Vision (as agreed in March 2015) proposed that CYC should consider implementing a more personalised approach to transport whereby existing adult customers are able to exercise greater choice and control over their transport arrangements - in line with the principles of the Care Act 2014. Prevention is a primary aim, ensuring new adult customers only access commissioned transport provision as an option of last resort.

The Executive is asked to approve a recommended option for the future provision of transport for adult customers.

This item has been deferred to the April Executive in order to carry out further research and analysis.

**Wards Affected:** All Wards

**Report Writer:** Adam Gray                      **Deadline for Report:** 13/04/17  
**Lead Member:** Councillor Carol Runciman  
**Lead Director:** Director of Health, Housing and Adult Social Care  
**Contact Details:** Adam Gray, Senior Partnership Support Officer (VCS)  
adam.gray@york.gov.uk

### Implications

**Level of Risk:**    **Reason Key:**

**Making Representations:** As above - All adult users of transport services, their carers (and key service providers / representative forums)

**Process:** All adult users of transport services, their carers (and key service providers / representative forums) were contacted in writing and invited to either express their views/opinions to their Social Worker, or to attend a Transport Consultation Event.

**Consultees:**

**Background Documents:** Adults Transport – Options and Approaches

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Local-Area Based Financial Inclusion

**Description:** Purpose of Report: This report outlines plans for the delivery of a new local-area based financial inclusion project (4Community Growth York) to be carried out over 2 years as part of the York Financial Assistance Scheme.

The Executive is asked to agree to the delivery of this project.

**Wards Affected:** All Wards

**Report Writer:** Mora Scaife

**Deadline for Report:** 13/04/17

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Mora Scaife

mora.scaife@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Local-area based financial inclusion

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Options for the Disposal of 29 Castlegate

**Description:** Purpose of Report: To present to Executive options for the disposal of 29 Castlegate following the decision to relocate and reconfigure services currently operating from the building.

Members are asked to consider and make a decision on the options for the disposal of 29 Castlegate.

This item was deferred to the January Executive as officers were still awaiting the final external valuation of this building before opening negotiations for the sale. It was then deferred to March to allow time for the accurate valuation of disposal options. It has now been deferred to the April Executive to allow ongoing negotiations to continue to ascertain the best value.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter      **Deadline for Report:** 13/04/17  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Director of Economy and Place  
**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management  
tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author.

**Process:** None.

**Consultees:**

**Background Documents:** Options for the Disposal of 29 Castlegate

**Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 08/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of Cleansing Arrangements

**Description:** Purpose of Report: Following a six month trial of revised cleansing schedules, in consultation with wards, this paper provides feedback on the trial period.

The Executive Member is asked to note the learning and agree next steps.

This item has been deferred to the Executive Member for Environment's decision session on 8 May 2017 to allow time to complete the review process.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Russell Stone

russell.stone@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for full details.

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Road Strensall, Proposed Pedestrian Crossings

**Description:** Purpose of Report: To consider construction of a series of pedestrian dropped crossings on York Road, Strensall, to improve pedestrian access and to reduce the speed of traffic.

The Executive Member is asked to approve the construction of the proposed pedestrian crossing facilities.

**Wards Affected:** Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service

catherine.higgins@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Details of proposals will be provided to consultees listed below inviting comment.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17